



Douglas County Emergency Management

*Administered Under Inter-Local Agreement By The
East Fork Fire Protection District*

1694 County Road
Minden, Nevada 89423
(775) 782-9040 FAX (775) 782-9043

Approved Minutes

Local Emergency Planning Committee

Date and Time: February 15, 2019 (9:06 AM)

Location: Bently
1631 Bently Parkway South
Minden, NV 89423

Attendees: Tod Carlini, EFFPD/DCEM-Chair
David Fogerson, EFFPD/DCEM-Vice-Chair
Cameron McKay, Kingsbury GID-Member
Trent Tholen-Douglas County Assessor-Alternate Member
Brandon Swain, Douglas County School District-Alternate Member
Jamie Gower, Carson Valley Medical Center-Member
Scott Sneddon, Bently-Alternate Member
Carrie Nolting, Tahoe Douglas Fire Protection District- Alternate Member
Bayan Lewis, Douglas County Sheriff Office-Associate Member
Jeanne Freeman, Quad County Public Health Preparedness-Member
Brain Hubkey, Douglas County Sheriff Office-Member
Holly Megee, EFFPD-Associate Member
Jose Vargas, Starbucks
Ray Gonzalez, Starbucks
Ray Klein, American Red Cross
Dave Drew, Contractor
Paula Peterson, South Lake Tahoe Now-Alternate Member

INITIAL MEETING BUSINESS

Call meeting to order

The meeting was called to order at 9:06 AM.

PLEDGE OF ALLEGIANCE

Vice-Chair David Fogerson led the Pledge of Allegiance.

Introduction of Members and Guests

Introductions occurred of all individuals present.

Confirmation of Quorum

A quorum of members was present.

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Local Emergency Planning Committee or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment may be limited to three minutes per speaker, which will be decided by the Chair or other presiding officer in his/her absence. If you are going to comment on a specific agenda item that the Local Emergency Planning Committee will take action on, please make your comments when the item is considered and is opened for public comment.

For members of the public not able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the Lobby at the entrance to the meeting room. These cards should be completed and given to the Chair or designee.

Scott Sneddon gave a safety briefing. He advised LEPC of the emergency evacuation plan in case of an emergency.

There was no further public comment.

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

1. The Chair will read the agenda title into the public record.
2. Local Emergency Planning Committee will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Committee.
4. The Committee will then discuss the item. Once the Committee has concluded their discussion, public comment will be allowed.
5. Public comment will be allowed and is limited to three minutes per speaker.
6. Once public comment is completed, the Committee will then ask any follow-up questions and take action.

Agenda items that are listed as a “presentation” with no action listed, public comment is not legally required, and must be made at the beginning of the meeting.

Approval of Agenda

1. For Possible Action. Approval of proposed agenda. Local Emergency Planning Committee reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Tod F. Carlini, Chair) 5 Minutes.

MOTION to approve the agenda.

RESULT: APPROVED (UNANIMOUS)
MOTION BY: Jeanne Freeman
SECOND BY: Scott Sneddon
DISCUSSION: None
OPPOSED: None
ACTION: Motion carried unanimously

Approval of Previous Minutes

2. For Possible Action. Approval of the December 14, 2018 minutes. (Tod F. Carlini, Chair) 5 Minutes.

MOTION to approve the December 14, 2018 minutes as written.

RESULT: APPROVED (UNANIMOUS)
MOTION BY: Brandon Swain
SECOND BY: Jamie Gower
AYES: None
NAYS: None
ABSENT: Motion carried unanimously

3. For Possible Action. Discussion and possible action to review and update the membership roster. Possible action to approve appointment to positions and make recommendations for the unfilled positions. (Tod F. Carlini, Committee Chair) 10 Minutes.

Tod Carlini explained the names in green are members that were voted in at the last LEPC meeting.

Scott Sneddon would like the title on the membership list to be changed to read Bently instead of GE.

Jeanne Freeman asked if the spelling of “Tahoe” on the membership list was correct under media, Paula Peterson. It states “Tahow” and it should read “Tahoe”

Paula Peterson stated it should read, South Tahoe Now. She explained there are about 40,000 readers a month. 35% of the readers are from the lake and the others are spread out.

Tod Carlini stated it would be appropriate to accept the membership list with the changes.

Tod Carlini explained he would like to keep this item on the LEPC agenda each quarter to capture any changes that may come up on the membership list.

MOTION to accept the Douglas County LEPC Committee Membership list with the changes discussed.

RESULT: APPROVED (UNANIMOUS)
MOTION BY: Jeanne Freeman
SECOND BY: David Fogerson
AYES: None
NAYS: None
ABSENT: Motion carried unanimously

4. For Presentation Only. Informational presentation on Fire Shows West. (David Wm. Fogerson) 5 Minutes. No action may be taken on this item.

David Fogerson explained at the Planning and Training Sub-Committee meeting Fire Shows West was discussed. He explained one of the grant items that will be later discussed involves sending people to Fire Shows West. He felt it was a good idea to give a presentation on Fire Shows West so LEPC understood what takes place at the show and get a more realistic number of people LEPC would like to send to Fire Shows West. Chief Fogerson went over a few of the topics that will be discussed at the October 2019 Fire Shows West which will take place in Reno, Nevada.

Jeanne Freeman stated the dates of the next Fire Shows West will be October 28-30.

Scott Sneddon gave examples of past shows and topics that were discussed. He explained the conference is full of a lot of useful tools and presentations.

5. For Possible Action. Discussion and possible action to approve the recommendations by the LEPC planning, training and exercise Sub-Committee. (David Wm. Fogerson, Vice Chair) 10 Minutes.

David Fogerson went over the different grants that were discussed at the LEPC Sub-Committee meeting.

Grant Sources:

1. State Emergency Response Commission (SERC)
 - From facility license fees (every business that stores hazardous materials pays \$100.00 annually to the State)
 - \$25,000 grant total plus \$4,000 to run LEPC
 - Starts July 1, 2019
 - Ends June 30, 2020
 - Used to protect the community from hazardous materials
2. United We Stand (UWS)
 - From license plate fees
 - \$25,000 grant total
 - Starts July 1, 2019
 - Ends June 30, 2020
3. Hazardous Materials Emergency Planning
 - From US Department of Transportation
 - No dollar limit
 - For planning and training of transportation related hazardous materials incidents
4. LEPC Operations
 - From SERC
 - Starts July 1, 2019
 - Ends June 30, 2020
 - \$4,000 for operation of the LEPC and for disposable hazmat supplies

The LEPC Sub-Committee met to go over the needs. The draft January 29, 2019 sub-committee minutes were provided to show the requests and recommendations from that meeting. The recommendations were gone over in detail.

Grants as presented in the meeting:

State Emergency Response Commission (SERC)-\$25,000.00

1. Base station for Carson Valley Medical Center= \$2,340
 2. Thermal Imager SCBA masks for East Fork Fire @ \$1,328 each= \$19,920
 3. Thermal Imager SCBA masks for Tahoe Douglas Fire @ \$1,328 each=\$2,656
- Total-\$24,916

There is also \$4,000 for LEPC operations. The \$4,000 is on top of the total amount of \$24,916.

United We Stand-\$25,000.00

1. Ballistic Helmets for Douglas County Sheriff Office @ \$700 each= \$19,600
 2. Ballistic Vests for Tahoe Douglas Fire @ \$600 each = \$5,400
- Total-\$25,000

Hazardous Materials Emergency Preparedness (HMEP)

David Fogerson stated we have nothing identified yet but asked for the LEPC's permission to apply for \$20,000 for training classes that benefit LEPC if they are found during the grant period. There is no max dollar amount or match.

Fire Shows West 2019

You must be a member of LEPC or employees of a LEPC attendee to attend Fire Shows West. The Fire Shows West conference is October 28-30 in Reno. After discussion LEPC decided to apply to send 22 people to Fire Shows West.

Continuing Challenge Conference 2019

David Fogerson would like to have LEPC's permission for when this grant opens up to send 4 individuals that are assigned to the Quad County Hazmat team.

There was no further discussion.

MOTION to accept the recommendations from the Sub-Committee.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Cameron McKay
SECOND BY:	Carrie Nolting
AYES:	None
NAYS:	None
ABSENT:	Motion carried unanimously

6. For Possible Action. Discussion and possible action to approve to apply for \$25,000 for the State Emergency Response Commission (SERC) grant, \$25,000 for the United We Stand grant and unlimited for the Hazardous Materials Emergency Preparedness (HMEP) grant. (David Wm. Fogerson, Vice Chair) 10 Minutes.

David Fogerson clarified that the SERC grant is \$25,000 plus \$4,000 for LEPC operations.

Tod Carlini suggested stating the \$4,000 for LEPC operations as part of the motion.

Tod Carlini complemented the LEPC and Sub-Committee for the many years of giving the opportunity to a variety of organizations for these grants.

There was no further discussion.

MOTION to approve the application of the \$25,000 for the State Emergency Response Commission (SERC) grant with the additional \$4,000 overage to be added to that amount, \$25,000 for the United We Stand grant and unlimited for the Hazardous Materials Emergency Preparedness (HMEP) grant to include the items that were previously recommended by the LEPC committee.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Jeanne Freeman
SECOND BY:	Scott Sneddon
AYES:	None
NAYS:	None
ABSENT:	Motion carried unanimously

7. For Presentation Only. Update and presentation on the Hazardous Mitigation Plan. (Dave Drew, Contractor) 30 Minutes. No action may be taken on this item.

Tod Carlini introduced Dave Drew and gave a background on Dave Drew. Dave Drew is a previous East Fork Fire Chief. A lot of what is in place within the county has a lot to do with the help from Dave. The Hazardous Mitigation Plan is a required plan that is a planning tool for nature disasters. This is the second time participating with this plan. The plan is good for 5 years. The first plan was recognized as best in the State. The document will be posted on the Douglas County website. The plan has been submitted to the State.

Dave Drew went over the handouts that were provided. The handouts included table 8-2 Mitigation Goals and Potential Actions and the Table of Contents. After 2004 FEMA requires this Hazardous Mitigation Plan in order to obtain some grants. Dave explained many projects have been funded due to having this plan. Dave gave examples of different projects that have been funded by grants.

Dave briefly touched on all sections listed below:

- Section 1-Official Record of Adoption
- Section 2-Background
- Section 3-Community Description
- Section 4- Planning Process
- Section 5- Hazard Analysis
- Section 6- Vulnerability Analysis
- Section 7- Capability Assessment
- Section 8- Mitigation Strategy
- Section 9- Plan Maintenance
- Section 10- References

Jeanne Freeman suggested in the handout on Section 8, Table 8-2 under Goal 4, Goal 4.B moved to Goal 2 in Section 8. She explained that CASPER is not only related to epidemics and feels it would better fit in Goal 2. Jeanne suggested moving Goal 4.E to Goal 2.

David Fogerson explained 2.E states “school districts”. He feels, private/charter schools should be added.

Bayan Lewis asked if the Douglas County has a comprehensive plan on alert and notification. He explained the important reasons why this is needed.

David Fogerson explained this topic is constantly being talked about. The County has a few different options that are available.

There was discussion about voluntary and mandatory evacuation.

Jeanne Freeman explained disasters need to be used to educate the community.

There was discussion on shelters.

Brandon Swain asked about post disaster trauma.

Ray Klein from American Red Cross stated they have people to help with that.

Jeanne Freeman explained a lot of things came out from the 1 October event. There are plans going in place to provide psychological first aid. The State is in the process of building a plan.

David Fogerson explained it's important to use emergency management so help can be given by the State to our community.

Tod Carlini stated although all the discussion didn't relate directly to the Hazardous Mitigation Plan, this has been a great discussion.

Dave Drew explained when a disaster happens it's just not the buildings but also the people affected that need to be addressed.

Tod Carlini asked the group to spread the word regarding the public hearings for the Hazardous Mitigation Plan and encourages everyone to attend.

Tod Carlini stated this is an all hazard LEPC. Many things are discussed other than hazardous materials. This has been a benefit to Douglas County.

There was no further discussion.

8. For Presentation Only. Staff reports. No action may be taken on this item.

Ray Klein from the Red Cross asked if there is anything the LEPC needs from the Red Cross.

Tod Carlini stated the challenge in the past has been the participation by the Red Cross often changes. Chief Carlini is excited to have a local representing Red Cross and hopes it will be consistent.

CLOSING PUBLIC COMMENT (No Action)

9. For Possible Action. Discussion and possible action to approve the adjournment of the Local Emergency Planning Committee (LEPC) Meeting. (Tod F. Carlini, Committee Chair) 5 Minutes.

MOTION to adjourn the LEPC meeting.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Jeanne Freeman
SECOND BY:	Cameron McKay
AYES:	None
NAYS:	None
ABSENT:	Motion carried unanimously

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 10:20 a.m.

Respectfully submitted by:
Holly Megee
East Fork Fire Protection District
Douglas County Emergency Management